

# Newsroom GPT Quick-Click Guide

This guide provides quick access to specialized ChatGPT tools created for our hyper-local newsroom. Click any link below to open the GPT in ChatGPT. Once opened, click 'Use' to start, then save it to your 'My GPTs' for easy access later.

GPT Tool	Link
Feature Article Writer	<a &gt;<="" a="" color="blue" href="https://chatgpt.com/g/g-qhsOve0q7-local-news-reporter"></a>
Weather Desk Reporter	<a &gt;<="" a="" color="blue" href="https://chatgpt.com/g/g-689def9b81808191849b32c9a65b6739-weather"></a>
Social Media Post Creator	<a &gt;<="" a="" color="blue" href="https://chatgpt.com/g/g-689a1c71eb6c819190f910a1b99ba4d5-social-media"></a>
Topics Trending in Your Community – TODAY	<a &gt;<="" a="" color="blue" href="https://chatgpt.com/g/g-689a30357efc8191b6da87c212e8e32f-topics-trending-in-your-community-today"></a>
Content Ideas	<a &gt;<="" a="" color="blue" href="https://chatgpt.com/g/g-689a3fbefe3881919b8692523def13a7-content-ideas"></a>

## How to Save a GPT:

1. Open the link above for the GPT you want to use.
2. Click 'Use' to start a session.
3. Click the GPT name at the top of your chat window, then select 'Save to My GPTs' or click the heart icon.
4. Access saved GPTs anytime from the 'My GPTs' section in the left-hand sidebar.

## Where to Find Your Saved GPTs:

After logging into ChatGPT, look at the left-hand sidebar and scroll to 'My GPTs.' On mobile, tap the menu icon in the top left, then scroll to 'My GPTs' to see your saved tools.